



BNV COLLEGE OF TEACHER EDUCATION

IQAC REPORTS
ACADEMIC YEAR -2023-2024
(June 2023- March-2024)



BNV COLLEGE OF TEACHER EDUCATION

Thiruvallam, Thiruvananthapuram 27

(Recognized by NCTE and Affiliated to University of Kerala)

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NOTICE 1

Meeting of IQAC Members held on 16-05-2023

All members of Internal Quality Assurance Cell (IQAC) are cordially invited to attend the IQAC meeting scheduled on 16-05-2023 at 10 am at Principal's chamber.

Agenda

1. To approve the minutes of previous meeting held on 10-02-2023.
2. Preparation of academic calendar 2023-2024
3. Conduct of an orientation session on NACC accreditation on 20-06-2023
4. Invited talk on 'Mental health issues' to be conducted in the month of July.
5. Blood donation camp to be conducted on 15-06-2023
6. Starting of STAP (Student Teachers' Autonomisation Programme.)

Members Present

Dr. G Valsala, (Principal)

Dr. Meera Kumari G (Vice Principal)

Dr. Lakshmi S (IQAC Coordinator)

Dr. Sunikumari P M (Assistant Professor in Physical Science)

Mrs. Shiny Prathap (Assistant Professor in Commerce)

Mrs. Seenathmol N (Assistant Professor in General Education)

Mrs. Rekha L R (Assistant Professor in Social Science)

Mr. Rahul. C V (Assistant Professor in Malayalam)

Mrs. Nayana N V (Assistant Professor in English)

Mrs. Sheeja Thadeus (Assistant Professor in Mathematics)

Dr. Reghunathan Nair R (Librarian)

Procedure of the meeting

The meeting was held on 16-05-2023 at Principal's Chamber. Dr. G Valsala, Principal welcomed all the members and presented the action taken report of previous meeting held on 10-02-2023

Action taken report of the meeting held on 10-02-2023

- The Action Taken Report of the IQAC meeting held on 10-02-2023 was presented before the committee and reviewed and confirmed the progress of the action items.
- Internal Examination and University Examination were conducted as per the academic schedule. The examinations were completed successfully, ensuring smooth conduct and proper evaluation of students.
- The International Women's Day celebration was conducted successfully on 9 March 2023. The programme was inaugurated by P. V. Preetha, a renowned playback singer, as the Chief Guest.
- The Intercollegiate Cricket Competition was conducted successfully on 11 March 2023 with the participation of students from various B.Ed. colleges. The competition was inaugurated by A. Suresh, Managing Director of BNV Group of Educational Institutions.

Minutes of the Meeting

Agenda 1. To approve the minutes of previous meeting held on 10-02-2023.

- The minutes of the previous IQAC meeting held on 10-02-2023 were presented before the committee. After review and discussion, the members approved the minutes without any modifications.

Agenda 2. Preparation of academic calendar 2023-2024

- The academic calendar of the year 2023–2024 prepared in detail. After suggestion received from IQAC members the academic calendar was approved.

Agenda 3. Conduction of an orientation session on NACC accreditation on 20-06-2023

- The IQAC discussed the need to organize an orientation session on NAAC accreditation to create awareness among faculty members about the accreditation process. It was decided to conduct the orientation session on 20 June 2023.

Agenda 4. Invited talk on 'Mental health issues' to be conducted in the month of July

- The IQAC decided to organize an invited talk on "Mental Health Issues" during the month of July to create awareness and encourage positive mental well-being.

Agenda 5. Blood donation camp to be conducted on 15-06-2023

- The IQAC decided to organize a Blood Donation Camp on 15 -6- 2023 in collaboration with PRS Hospital to encourage voluntary blood donation and community participation.

Agenda 6. Starting of STAP (Student Teachers' Autonomisation Programme.)

- The IQAC decided to Start STAP a range of academic, co-curricular, and extension activities to strengthen students' skills and knowledge in the field of education.

The meeting ended with a vote of thanks by Dr. G Valsala Principal to all the participants.

Dr. G Valsala
Principal

NOTICE 2

Meeting of IQAC Members held on 21-09-2023

All members of Internal Quality Assurance Cell (IQAC) are cordially invited to attend the IQAC meeting scheduled on 21-09-2023 at 10.30 am at Principal's chamber.

Agenda

1. To approve the minutes of the IQAC meeting held on 16-05-2023
2. Conduct of Aalaap 2023
3. School Induction Programme
4. I st phase of teaching practice for batch 2022-2024 to be started in the first week of November
5. Farewell function of former Principal G Valsala to be held on last week of October

Members Present

Dr. G Valsala, (Principal)

Dr. Meera Kumari G (Vice Principal)

Dr. Lakshmi S (IQAC Coordinator)

Dr. Sunikumari P M (Assistant Professor in Physical Science)

Mrs. Shiny Prathap (Assistant Professor in Commerce)

Mrs. Seenathmol N (Assistant Professor in General Education)

Mrs. Rekha L R (Assistant Professor in Social Science)

Mr. Rahul. C V (Assistant Professor in Malayalam)

Mrs. Nayana N V (Assistant Professor in English)

Mrs. Sheeja Thadeus (Assistant Professor in Mathematics)

Dr. Reghunathan Nair R (Librarian)

Procedure of the meeting

The meeting was held on 21-09-2023 at Principal's Chamber. Dr. G Valsala, Principal welcomed all the members and Dr. Lakshmi S, IQAC Coordinator presented the action taken report of previous meeting held on 16-05-2023

Action taken report of the meeting held on 16-05-2023

- The Action Taken Report of the IQAC meeting held on 16-05-2023 was presented before the committee and reviewed and confirmed the progress of the action items.
- The Academic Calendar for the academic year 2023-2024 was implemented successfully. All academic, co-curricular, and institutional activities were conducted as per the approved schedule, ensuring the smooth functioning of the institution.

- The orientation session on NAAC Accreditation was conducted successfully on 20 June 2023. The session was led by Dr. Sangeetha N. R, Assistant Professor at S N College, Nedungada, who provided valuable insights into the NAAC accreditation process and quality assurance practices for faculty members.\
- The invited talk on "Mental Health Issues" was conducted successfully on 12-07- 2023. The session was handled by Dr. Sheena G. Soman, Consultant Psychiatrist, Mental Health Centre, Thiruvananthapuram who created awareness about mental health and emotional well-being among the students.
- The Blood Donation Camp was conducted successfully on 15-6-2023 in collaboration with PRS Hospital. A team of medical professionals from the hospital supervised the camp, and students and faculty members actively participated in the blood donation drive.
- The Student Teachers' Autonomisation Programme (STAP) was started successfully on 13-6- 2023 to enhance students' knowledge, teaching skills, and overall professional development in the field of education.

Minutes of the meeting

Agenda 1. To approve the minutes of the IQAC meeting held on 16-05-2023

- The minutes of the IQAC meeting held on 16-5-2023 were presented before the members for review. After discussion, the minutes were approved unanimously without any modifications.

Agenda 2. Conduct of Aalaap 2023

- The IQAC decided the conduct of Aalaap 2023, the Intercollegiate Recitation Competition, to be held on 4 October 2023. Various committees were constituted for conducting the programme successfully.

Agenda 3. School Induction Programme

- The IQAC decided to conduct the School Induction Programme from 16 October to 20 October 2023 to provide student teachers with practical exposure to school environments

Agenda 4. I st phase of teaching practice for batch 2022-2024 to be started in the first week of November

- The IQAC decided to conduct First Phase Teaching Practice for 2022–2024 batch. It was decided to begin the teaching practice on 6 -11- 2023, and the necessary arrangements were made for its smooth implementation.

Agenda 5. Farewell function of former Principal G Valsala to be held on last week of October

- The IQAC decided to conduct the farewell function for former Principal G. Valsala. on 31 October 2023, and the necessary arrangements were entrusted to the concerned committee.

The meeting ended with a vote of thanks by Dr. G Valsala Principal to all the participants.

Dr. G Valsala

Principal

NOTICE 3

Meeting of IQAC Members held on 22-01-2024

All members of Internal Quality Assurance Cell (IQAC) are cordially invited to attend the IQAC meeting scheduled on 22-01-2024 at 10.00 am at Principal's chamber.

Agenda

1. To approve the minutes of the IQAC meeting held on 21-09-2023
2. To welcome newly appointed Principal
3. Election of new IQAC coordinator
4. National Girl Child day celebration in collaboration with women's club Gharana

Members Present

Dr. Lakshmi S, (Principal)

Dr. Meera Kumari G (Academic Director)

Dr. Sunikumari P M (Vice Principal)

Mrs. Shiny Pratap (Assistant Professor in Commerce)

Mrs. Seenathmol N (Assistant Professor in General Education)

Mrs. Rekha L R (Assistant Professor in Social Science)

Mr. Rahul. C V (Assistant Professor in Malayalam)

Mrs. Nayana N V (Assistant Professor in English)

Mrs. Dr. Roshna V Gopal (Assistant Professor in Mathematics)

Dr. Reghunathan Nair R (Librarian)

Procedure of the meeting

The meeting was held on 21-09-2023 at Principal's Chamber. Dr. Lakshmi S, Principal welcomed all the members of IQAC

Action taken report of the meeting held on 21-09-2023

- The minutes of the IQAC meeting held on 21-09-2023 were presented before the members for review. After discussion, the minutes were approved without any modifications.
- The Aalaap 2023 Intercollegiate Recitation Competition was conducted successfully on 4-10-2023 as planned. Aalok P. Prapanch from Mar Ivanios College won the Thiruvallam N. Achuthan Nair Memorial Ever-Rolling Trophy for Malayalam recitation, Jyothi Lakshmi from HHMSPB College for Women, Neeramankara, won the Ever-Rolling Trophy for English recitation, and Aiswarya R. from Mar Ivanios College won the Thiruvallam N. Achuthan Nair Memorial Ever-Rolling Trophy for Hindi recitation. The programme was organized successfully with the active participation of students from various colleges.

- The School Induction Programme was conducted successfully from 16 October to 20 October 2023. Student teachers attended the induction programme at BNV School for Girls, BNV V&HSS for Boys, Government Fort High School, Government High School Kalady, and Government Higher Secondary School Kamaleswaram, providing them with practical exposure to the school environment and teaching profession.
- The First Phase of Teaching Practice for the 2022–2024 batch commenced successfully on 6-11-2023. A total of 12 schools were selected for the teaching practice programme, providing student teachers with practical classroom experience.
- The farewell function for former Principal G. Valsala was conducted successfully on 31 October 2023. On the occasion, the management and all the faculty members extended their sincere gratitude and best wishes for her happy, healthy, and fulfilling retirement.

Minutes of the meeting

Agenda 1. To approve the minutes of the IQAC meeting held on 21-09-2023

- The minutes of the IQAC meeting held on 21-09-2023 were presented before the members for review and discussion. After careful consideration, the minutes were approved.

Agenda 2. To welcome newly appointed Principal

- The IQAC discussed the arrangements to welcome the newly appointed Principal, Dr. Lakshmi S. The members decided to organize a formal welcome programme and extended their wholehearted support for her leadership and the institution's future development.

Agenda 3. Election of new IQAC coordinator

- The IQAC discussed the need to elect a new IQAC Coordinator to ensure the effective functioning of the cell. After discussion, the members elected the new IQAC Coordinator Mrs Rekha L R.

Agenda 4. National Girl Child day celebration in collaboration with women's club Gharana

- The IQAC decided to organize the National Girl Child Day celebration to promote awareness about the rights, education, and empowerment of girls. It was decided to conduct the programme on 24-01-2024 in collaboration with the Women's Club, Gharana.

The meeting ended with a vote of thanks by Dr. Lakshmi S, Principal to all the participants.

Dr. Lakshmi S

Principal